

**Municipal Community Center Feasibility Committee**  
**Meeting Minutes**  
**October 17, 2019**

**Attendees:**

Members: Debbie Amorelli, Kelly McElreath, Bill Taylor

Ad-hoc members: Matthew Bachtold

Guests: None

Called to order at 3:40 p.m.

**Discuss feedback from presentations to boards and committees**

Not discussed.

**Discuss status of site investigation**

- T2 is working on completing the playground-site conceptual design plans for Town Meeting.
- Matthew sent the Committee the floor-plan and site conceptual designs that have been completed by T2. The rest of the conceptual designs are expected next week.
- Conceptual site plan shows a building with less of a curve, 42 parking spaces and a playground. Matthew has asked T2 for the square footages of areas occupied by the building, parking lot and playground.
- The conceptual site plans shows a line of trees separating the community center parking lot from the VFW site. Matthew asked T2 to remove this feature.
- It was moved, seconded and unanimously approved to authorize T2 to proceed with a cost estimate based on the conceptual plans they sent us.
- Several suggested changes were proposed by Matthew and Janice, but it was agreed that these could be evaluated when preparing the schematic/conceptual plans for the design/build phase of the project (including straighten building/eliminate jut-outs, add delivery entrance and van drop-off lane).

**Prepare for November Town Meeting including presentations to town and community groups and town meeting**

Update on Capital Budget Committee recommendation

- Kelly reported that the Capital Budget Committee recommended the article be approved with a milestone to confirm the site is suitable. She read the proposed motion. The motion includes language that the BOS will review the status of the site at completion of schematic/conceptual design and recommend to the Building Committee whether or not to proceed before starting design/build.

Discussed preparing for the informational meeting on October 29<sup>th</sup>.

- Publicize the event:
  - Ask EDC to email the Working Group
  - Ask other community groups to e-mail their members
  - Post at Library and Senior Center

- Announce at all meetings attended by Committee members and at the Men's Club supper at Senior Center
- Email and tweet from town's accounts and post to town's Facebook page.
- Prepare the presentation:
  - Agreed that Matthew would update the existing presentation and then send the updated presentation to the committee for discussion at our next meeting.
- Prepare for the meeting:
  - Confirm that we will be able to display the presentation in Little Town Hall
  - Confirm that the presentation will be recorded

#### Discussed preparing for the Special Town Meeting

- Agreed that the presentation at Town Meeting will be made by Gregg, Bill and Deb
- Decide after informational session whether or not to meet again before Town Meeting.
- Noted that majority of Library Trustees support project (one Trustee abstained from the vote to support and there is unanimous support of the Council on Aging

#### **Approve minutes from previous meetings**

- Kelly will post minutes that have been completed

#### **Discuss agenda for next meeting**

- Prepare for informational meeting

#### **Schedule next meeting**

- Meet Tuesday, October 29, 3:30 p.m.

Meeting adjourned at 4:30